



Republic of the Philippines
Office of the Solicitor General

Request for Quotation

To: _____
Tel. No.: _____
Fax No. _____
Attention: _____

Date: August 11, 2022
Quotation #: PS-022-08-155
ABC: _____

Sir/Madam:

Please quote your lowest price on the items/s listed below, stating the shortest time of delivery and submit this from duly signed by your representative.

RODRIGO L. OJENAL
SAO, Administrative Division

To be filled-out by Supplier:

ITEM NO:	ITEM & DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL PRICE
	Diagnosis, Supply of Labor and Materials for Repair of Laptops as follows:				
1	Laptop Model: Lenovo V330 Initial Diagnosis: Keyboard Replacement <i>*For SN: MP197ALO</i>	1	unit		
2	Laptop Model: Lenovo V330 Initial Diagnosis: LCD Replacement <i>*For SN: MP1976AG</i>	1	unit		
3	Laptop Model: Lenovo L470 Initial Diagnosis: Keyboard Replacement <i>*For SN: PF108T17</i>	1	unit		
4	Laptop Model: Lenovo L460 Initial Diagnosis: LCD Replacement <i>*For SN: PF0HU3JW</i>	1	unit		
5	Laptop Model: Lenovo V330 Initial Diagnosis: Keyboard Replacement <i>*For SN: MP19767B</i>	1	unit		
6	Laptop Model: Lenovo L460 Initial Diagnosis: LCD Replacement <i>*For SN: PF0HU1H0</i>	1	unit		
7	Laptop Model: Lenovo V330 Initial Diagnosis: Keyboard Replacement <i>*For SN: MP19742E</i>	1	unit		
8	Laptop Model: Lenovo V330 Initial Diagnosis: Repair Disk Error <i>*For SN: MP1978DK</i>	1	unit		
9	Laptop Model: Lenovo L470 Initial Diagnosis: LCD Replacement <i>*For SN: PF108XDY</i>	1	unit		
10	Laptop Model: Lenovo L470 Initial Diagnosis: Keyboard Replacement <i>*For SN: PF108Z8H</i>	1	unit		

11	Laptop Model: Lenovo L460 Initial Diagnosis: LCD Replacement *For SN: PF0HU3MT	1	unit		
12	Laptop Model: Lenovo L460 Initial Diagnosis: Keyboard Replacement Check Motherboard if need replacement *For SN: PF0HU1EU	1	unit		
13	Laptop Model: Lenovo L470 Initial Diagnosis: Hard Disk Error (For Reformat) *For SN: PF108T2Y	1	unit		
14	Laptop Model: Lenovo V330 Initial Diagnosis: Hard Disk Error (For Reformat) *For SN: MP1LJV2C	1	unit		
15	Monitor Model: AOC Initial Diagnosis: Horizontal Line Problem; Cable Replacement *For SN: GRLJBH4010324	1	unit		
<p>Note: Kindly provide us your initial estimates. All parts detached or removed should be returned to the agency for proper documentation</p> <p style="text-align: center;">(Price Vat-Included)</p>					

Delivery Period: _____
Warranty: _____
Price Validity: _____

SIGNATURE OF AUTHORIZED REPRESENTATIVE

Note:

1. Please quote within 7 days from the date of RFQ.
2. Bidders must submit current and valid documentary legal requirements upon sending the filled out quotation
 - a. Mayor's / Business Permit;
 - b. PhilGEPS Registration Number: _____ Membership: Platinum Red
 - c. Income / Business Tax Return (for Small Value Procurement);
 - d. Omnibus Sworn Statement for Small Value Procurement (for ABC of P50,000 and above; Notarized OSS is required upon signing of PO);
 - e. Bidders who have previously submitted the above legal requirements may no longer require its re-submission.

Sir,

I hereby certify under oath that I have personally conducted this canvass, which the price/s quoted are true and correct, and the signature of representative of the company submitting the quotation is genuine.


ANNA LORRAINE C. ALVIAR

SIGNATURE OF CANVASSER

For more information, you may contact us:

Telephone: 8836-3314, 8988-1674 loc 777
Telefax: 8813-1174

Please send your quotation to:

osg.procurement2@gmail.com